

Family Shelter Job & Housing Coordinator

Location	Family Center, 900 Harvey Court, Columbus, OH 43219
Employment Status VISTA Member at the YWCA Family Center 40 hours/week	<p>VISTAs are Full Time Volunteers in Service to America! AmeriCorps VISTAs dedicate a year of their lives to fighting poverty in America, while gaining valuable work experience. They work on indirect, capacity building initiatives in their community.</p> <p>Benefits of Service: Modest living allowance, End of service education award (\$5,920) or cash stipend (\$1,800), Professional development opportunities and training, Qualified loans placed into forbearance, Valuable work experience</p>
Duties	Conduct surveys and research to better understand Family Center residents' needs related to getting jobs and housing in the context of living in a homeless shelter. Work alongside the Director and Case Management Team to develop efficient processes, curriculum, and partnerships that more effectively help Columbus residents secure jobs and access low-income housing. Recruit, train, and coordinate leveraged workers to more effectively meet the needs of residents using the Employment and Resource Center and create a sustainable volunteer model.
Education Required qualifications	<ul style="list-style-type: none"> • Some College or Bachelors Degree • Mission Driven • Excellent organization and writing skills • Proficient in Microsoft Office software • Candidates must be able to pass a criminal background check.
Posting dates	Until 4/23/2018
How to apply	Email astoller-zervas@ywcacolumbus.org